



**Wayne State University**

**Ronald E. McNair**

**Post-Baccalaureate Achievement Program**

**2018**

**Student Handbook**

**Wayne State University**  
**Ronald E. McNair Scholars Program**  
Handbook 2018  
Guidelines and Program Procedure

Wayne State University  
5700 Cass Ave  
Tel: (313) 577-5050  
Fax: (313) 993-7510

**Program Staff**

Director:	Bianca Suarez, Ph.D.	al2849@wayne.edu
Counselor:	Carolyn Porter	fh0013@wayne.edu
Secretary:	Marie Villanueva	ag9710@wayne.edu
Graduate Assistant:	Dwight McDonald	el7643@wayne.edu

The McNair Program is funded by a \$1,187,720 Grant from the U.S. Department of Education.

**I. The McNair Scholars Program Purpose and History**

***Purpose of the McNair Scholars Program***

The Ronald E. McNair Post-Baccalaureate Achievement Program began in 1989 to offer support services to high-achieving students on their quest to attain the doctoral degree. Wayne State University is a part of a highly elite group of institutions, selected by the Department of Education, to host a McNair Program. As such, WSU McNair Scholars figure among the students in our nation with the greatest potential to become leaders in their academic disciplines. It is a great honor to become a McNair Scholar. The ideal McNair Scholar is goal-oriented, disciplined, creative and inquisitive. McNair Scholars enjoy learning and are willing to listen and grow through their interaction with their mentors, advisors and peers. McNair Scholars take personal pride in completing assignments to the best of their ability, meeting deadlines and balancing their work and academic commitments. They have a vision of themselves as successful professionals and are willing to do the work to achieve their dreams. Membership in the McNair Scholars Program is challenging, but the rewards are great. You will develop new skills, gain confidence in yourself, make great friends, build an impressive resume, have the opportunity to travel, present your research and interact with caring faculty and staff who are dedicated to your success.

***History of the McNair Scholars Program***

Dr. Ronald E. McNair, Ph.D.

The Ronald E. McNair Post-Baccalaureate Achievement Program is designed to honor Dr. McNair, an astronaut who died in the explosion of the Challenger Space Shuttle explosion in January 1986.

Ronald Erwin McNair was born October 21, 1950, in Lake City, South Carolina. He attended North Carolina A & T State University, where he graduated Magna Cum Laude, with a B.S. degree in Physics in 1971. McNair then enrolled in the prestigious Massachusetts Institute of Technology. In 1976, at the age of 26, he earned his Ph.D. in Physics.

Dr. McNair soon became a recognized expert in laser physics while working as a staff physicist with Hughes Research Laboratory. He was selected by NASA for the space shuttle program in 1978, and served as a mission specialist aboard the 1984 flight of the Space Shuttle Challenger. In addition to his academic achievements, McNair received three honorary doctorate degrees and many fellowships and commendations. These distinctions include his having been named a Presidential Scholar, 1967-71; Ford Foundation Fellow, 1971-74; National Fellowship Fund Fellow, 1974-75. Dr. McNair also received many prestigious awards, including the Omega Psi Phi Scholar of the Year, 1975; Distinguished National Scientist and National Society of Black Professional Engineers, 1979; and the Friend of Freedom Award, 1981. He was married and had a son and a daughter.

After his death, Congress provided funding for the Ronald E. McNair Post-Baccalaureate Achievement Program to encourage minority, low-income and first-generation college students to explore educational opportunities and pursue graduate studies.

### ***Legislation***

The McNair Program is authorized under a 1986 amendment to the Higher Education Act of 1965. The first projects were funded in 1989.

### ***Goals & Objectives of the WSU McNair Scholars Program***

The purpose of the McNair Program is to assist students in completing their Bachelor's degree, and to gain admission to Master's / Doctoral programs. McNair Scholars receive many forms of assistance as they progress toward these goals. The following pages will provide you with detailed information about the program, the responsibilities of the McNair Scholars, and the services and resources available to you.

### ***The Path to the Ph.D.***

Most undergraduates have questions about what a Ph.D actually is and how to earn one. The diagram below shows the progression from a Bachelor's Degree, to the Master's Degree, and then on to the top of the pyramid, or the Doctoral Degree (Ph.D.).

Earning a Bachelor's Degree (B.A. or B.S.) usually takes between 4-6 years. Students typically take General Education courses on a wide range of subjects during the first and second years, followed by a number of courses specifically designed to give them advanced knowledge in a Major and Minor subject.

The Master's Degree (M.A. or M.S.) is awarded after taking 10 to 14 additional classes in a single subject. Master's degrees are typically earned in 1 to 2 years of study. Many students seek graduate assistantships, in which they work at the university and receive free tuition and a stipend payment in return. Classes are smaller, more reading and research are required, and students work closely with their professors.

The Doctoral Degree (Ph.D.) is awarded after a student becomes an expert in a field of study. The Ph.D. may require up to 15 courses, after which the student conducts and writes an original research project, called a "dissertation." Upon successful completion of the dissertation, the student is awarded the "Doctorate of Philosophy," or "Ph.D." Doctoral studies typically take 5-8 years, and most students work as university instructors or researchers, and receive free tuition and a salary.

### ***Why is a Ph.D Important to Have?***

The doctorate is the highest degree awarded in academia. The PhD degree signifies that you have attained the greatest level of competence in your field of study. The degree can also signal to employers that you have the requisite analytical skills to carry out rigorous research tasks, because doctoral studies usually

include training in methodology and statistics. The PhD is important to obtain for employment and career considerations as well as for name recognition.

### ***Mastery of a Subject***

The PhD degree is an indicator of your competence in a particular field of study, because to obtain the PhD degree, you passed preliminary qualifying examinations demonstrating your knowledge of the current debates, concepts and dilemmas in your field of study. In addition, you successfully complete a complex process of developing a research proposal, creating a research plan, carrying out research in your field and presenting the results of that research to other experts in the field who have evaluated your work and deemed that it meets the highest standards of the academic world.

### ***Preparation for the Academy***

Holders of the PhD are able to teach at the university level as assistant, associate or full professors. Traditionally, the PhD degree was necessary to begin a career in academia; though not entirely true today, the degree is still generally a guarantee of an academic position at universities worldwide. The Economist reported in 2010 that the output of PhDs in the United States was 64,000 annually and that, in 2009, the average salary for full professors was \$109,000; these statistics demonstrate the continuing viability of the PhD in academia.

### ***Research Competency***

Doctoral programs usually encompass intensive training in research methods, including interviewing, surveys, questionnaires, clinical trials and laboratory experiments; later, those skills are put into practice when the doctoral candidate conducts fieldwork for his dissertation. Skills gained in qualitative and quantitative research methodology and statistical analysis are transferable to non-academic research environments, particularly for industrial research. In addition, employers outside of academia seek individuals with sound research skills to carry out projects at think tanks and research institutes in both the private and government sectors.

### ***Higher Remuneration and Prestige***

The doctoral degree increases earnings potential because the PhD is a terminal degree and the highest academic credential. Those in possession of a doctorate can also expect higher pay both inside and outside of academia. In 2010, the Economist cited a study by Bernard Casey in the Journal of Higher Education Policy and Management that demonstrated that the earnings premium for a PhD is 26%.

The PhD has also been historically viewed as a mark of prestige; the holder -- having demonstrated remarkable talent -- is considered to belong to the class of intellectual elite.

(Source: Trudie Longren, [classroom.synonym.com/phd-important-have-1890.html](http://classroom.synonym.com/phd-important-have-1890.html))

## **II. WSU McNair Scholars Requirements**

### ***Engage in Research***

Participants conduct research under the guidance of a Faculty Mentor. Quality research projects provide a realistic picture of graduate school scholarship, while also preparing students for the doctoral school climate.

### ***Participate in an Intense Summer Internship***

Students participate in 8-12 week summer program during which they continue individual research projects, attend a graduate school seminar, and participate in a graduate school visitation program. Students may alternatively hold an internship in their field of study or attend an external summer research program at a different institution.

### ***Study Research Theories, Research Methods, and/or Research Ethics***

Students either enroll in a research methodology course or attend a research methodology/research ethics workshop. The course/workshop enables students to augment their research experience from a practical, a theoretical, and an ethical perspective.

### ***Develop & Deliver Professional Research Presentations***

Each student culminates his/her McNair Program experience by presenting his/her research at a McNair Scholars National Research Conferences. In addition, students have the opportunity to attend additional McNair conferences nationwide and to network with graduate school representatives, and McNair scholars from across the country.

### ***Attend Graduate School Preparation Seminars and Workshops***

Students attend weekly graduate school seminars and/or workshops that focus on specific topics designed to educate them about the graduate school application process, including how to identify the graduate programs that “fit” their needs and interests, and how to excel in graduate school.

### ***Visit Graduate Schools and Meet with Graduate Faculty Members***

Students travel to various graduate schools throughout the country to examine institutions and departments as possible graduate school destinations.

### ***Program Benefits***

Maintaining the goal of personal and professional excellence, the Wayne State University McNair Scholars Program provides workshops on financial management, interpersonal communication, individual guidance and mentoring regarding the graduate school application process, scholarship, and professional etiquette. In addition, McNair Scholars receive the following:

### ***McNair Research Stipend***

Students who conduct research and actively participate in all McNair sponsored programs will be eligible to receive research stipend once per year. The stipend maximum is \$2800 and the stipend offer is determined only after scholars have received academic research approval by the McNair Director. Students holding internships or attending a training program at another institution are not eligible to receive the stipend.

Each McNair Scholar participating in the McNair Summer Research Institute will be provided a stipend of up to \$2,800.00, depending on the scope of work, for the completion of the McNair Research Project. In order to receive the stipend, the Scholar must successfully meet the following requirements:

- 1) Sign a contract acknowledging the requirements and expectations of the program;
- 2) Provide a signed Mentor Contract after selecting a Faculty Mentor;
- 3) Attend the McNair research and graduate admission preparation workshops;
- 4) Complete all required written and research assignments;
- 5) Provide a Research Progress Reports and a Final Report at the conclusion;
- 6) Complete the McNair Research Project by the given deadlines;
- 7) Make any required revisions in a timely fashion;
- 9) Submit the McNair Research Project for publication in the McNair Scholars Research Journal;
- 10) Attend required meetings with the McNair Program Counselor.
- 11) **Take the Graduate Record Examination (or another appropriate pre-graduate school**

examination), and submit copies of scores prior to the beginning of fall semester of the senior year.

12) Hand in all required documents, by the requested deadlines, and with your mentor's signature.

### ***Mentoring***

Each student is matched with a faculty mentor in order to complete undergraduate research projects. Mentors serve as role models and are an essential resource for their McNair Scholar.

### ***Tutoring/Academic Counseling***

Individual academic counseling from both the program counselor and a faculty mentor enables students to maximize their undergraduate program and to prepare for graduate study. During the academic year, Scholars must meet with Program Counselor at the beginning and end of the academic term to review academic performance and conduct goal setting.

### ***Assistance in Securing Financial Aid***

Students receive support and guidance in securing undergraduate and graduate financial aid.

### ***Supportive Scholarly, Social, and Cultural Environment***

Students engage in reading discussion groups, email exchanges, group dinners, and a variety of cultural events.

### ***Eligibility Requirements***

Full time undergraduate students who meet the following criteria are eligible to apply to the McNair Scholars Program:

- U.S. citizen or permanent resident.
- Have or will have satisfactorily completed 60 credit hours of course work by the time you are fully admitted to the program.
- Have a minimum cumulative grade point average of 2.8
- Low-income first-generation college student and/or students from under-represented groups in graduate education.

## **II. Requirements and Procedures**

Once accepted into the McNair Scholars Program, you are eligible to participate and receive research stipends until you graduate, provided you are in good standing, from the McNair program, currently 16 consecutive months. You **MUST** be an undergraduate student to participate in the Summer Research Institute. Upon acceptance into the program, the program staff will meet with each scholar to complete assessment materials and to discuss locating an appropriate faculty mentor.

### ***Admittance and Required Assessments***

All scholars will complete the following:

- Student Contract
- Pre-Needs Survey
- Individual Development Plan

Applications to the McNair Scholars Program are competitive. Wayne State University McNair Scholars Program is funded to serve 30 students each project year.

## ***Requirements***

By the end of the Summer Research Institute, all McNair Scholars must submit the following:

- All required exercises/assignments
- Final Project (Research Paper with bibliography and Faculty Mentor Approval Sheet)
- Program evaluations.

In addition, all graduating senior scholars must submit the following:

- Copy of official GRE scores
- Copies of all letters of acceptance
- Copies of all letters of rejection
- Copies of all financial awards

## ***Attendance at McNair Learning Community Seminars***

### **1. Attendance Policy**

The McNair Learning Community Seminar schedule and the Summer Research Institute Schedule will be provided to scholars and will be posted on the WSU McNair web site. **Attendance at seminars, workshops, graduate admission preparation workshops, and other McNair events is mandatory.**

You are expected to schedule work, classes, and other activities in a manner that does not create conflict with your McNair Scholars participation.

### **2. Penalty for Non-Attendance**

Scholars are expected to notify the McNair office if they are going to be absent from a seminar/workshop session, graduate admission preparation workshops, scheduled meetings with McNair staff or another McNair event. They are to call 313-577-5050 and press 4 to reach a McNair staff member. If no staff member is available to take their call, they are to leave a message. An email may also be sent to the Program Secretary with a cc to the Program Director. McNair staff emails are located on the first page of the student handbook.

Students may incur up to 4 absences during the academic year (September - April). **After 4 absences, the student is at risk of being dismissed from the McNair program.** If a student has an extenuating circumstance, they should inform the Program Director immediately! The program supervisor reserves the right to request from the student documentation to substantiate any absence. The decision to dismiss a student from the McNair program rests solely with the McNair Program Director. All dismissal decisions made by the program director are final.

### **3. Penalty for missed assignments**

Failure to turn in required exercises/assignments on time will result in possible dismissal from the McNair program. The decision to dismiss a student for missed assignments rests solely with the program director. All dismissal decisions made by the program director are final.

### **4. Probation and Suspension**

Scholars with a cumulative grade point average below 2.8 are immediately placed on probation. Graduate school admission officers are hesitant to admit students below a 3.0, but Wayne State University McNair Scholars Program staff recognizes that students have more potential than what may show on a transcript. Probation status allows those scholars an opportunity to improve their grade point average over time while remaining engaged in the scholarly environment. Scholars placed on probation are still mandated to attend all learning community seminars and scheduled counselor sessions but are prohibited to travel for conferences for one semester. Scholars on probation must continuously make positive academic progress, meaning, the cumulative grade point average must increase every semester. Full McNair scholar privileges are re-instated once the cumulative grade point average is over a 2.8. McNair scholars must have a minimum 2,5 GPA in order to apply to participate in the Summer Research Institute and are assigned a lower stipend scale as noted in the table below:

Scholars that continuously display a lack of professionalism will be suspended from the program. The suspension can commence due to a multitude of infractions like: excessive tardiness, poor decorum, no show or cancelled meetings with the counselor, missed seminars, renegeing after confirming attendance at a conference, or misbehavior at a conference. Any McNair Scholar staff member can nominate individuals for suspension with supporting information. While suspended, a scholar is still mandated to attend all learning community seminars and scheduled counselor sessions, but not allowed to travel to any conferences. If the scholar does not portray some improvement during the semester on probation, it can lead to dismissal from the program.

### ***Faculty Mentors***

Each McNair Scholar works closely with a Faculty Mentor. Student and Faculty responsibilities are included below.

### ***Student Responsibilities***

The WSU Ronald E. McNair Post Baccalaureate Achievement Program academically and financially supports talented undergraduate students who desire to earn a doctoral degree. The McNair program fosters intellectual collegiality, provides an undergraduate research experience, and demystifies the graduate school application process. The McNair Research Experience, an essential element of the program, engages students in research projects that genuinely advance the research programs of their faculty mentors—thus, McNair scholars are expected to maintain the highest standards of excellence and integrity.

### ***McNair Scholars are also expected to:***

- Meet all deadlines for submission of required documents, e.g. research proposals, final research papers, weekly research update reports
- Submit a research proposal/abstract, describing the intended research project, identifying the faculty mentor, and outlining the research to be completed; the research proposal must bear the faculty mentor's approval
- Perform/conduct up to 20 hours of research per week during the summer program
- Contribute time and service to the university or community.
- Meet weekly, or as scheduled, with their faculty mentor during the summer and bimonthly during the academic year
- Attend the Graduate School Preparation Seminars, and complete all assignments within designated time frame
- Attend a weekly Research Methodologies Seminar
- Participate in all scheduled activities, workshops, trips, and courses
- Notify the McNair Program Office of address changes, telephone changes, and/or names changes as soon possible
- Regularly schedule and attend meetings with the McNair Program Counselor for the purpose of academic counseling, graduate school advising, professional development, and other assigned topics
- Present your research at a student research conference
- Complete and submit program evaluations for all workshops, courses, activities, and research experiences
- Cooperate with all follow-up contact (written questionnaires and telephone interviews) by the McNair Staff through the completion of the scholar's doctoral degree



### ***Student Benefits:***

- Invaluable research experience that will meaningfully contribute to faculty mentors' research projects
- Courses on graduation admissions preparation, research methodologies, and/or statistics
- One-on-one faculty and McNair staff mentoring
- Academic, financial aid, and graduate school advising
- Graduate school application and GRE fee waivers
- Fully funded travel opportunities to visit and present at numerous graduate schools around the nation
- Opportunities of graduate fellowships provided by numerous universities
- Research stipend

### ***Faculty Mentor Responsibilities***

The WSU Ronald E. McNair Post Baccalaureate Achievement Program truly appreciates those faculty members who step forward to become McNair Faculty Mentors. McNair Faculty Mentors provide Scholars with regular, one-on-one mentoring through dialogue and interaction, direction on the undergraduate research project, encouragement for Ph.D. studies, and suggestions for programs of graduate study.

### ***McNair Faculty Mentors are expected to:***

- Provide references for introductory background reading materials relevant to the assigned or specified project
- Provide insight about, commentary on, criticism of, as well as approval of the student's research outline (research proposal), research paper or final project, and scholarly abstract
- Approve the student's research schedule
- Meet with each student bi-weekly throughout the summer program meetings may be used for review of research, discussion of research project, direction of study, etc.
- Serve as positive role models in research, scholarship, and academia as a whole
- Encourage the student to earn the bachelor's degree, as well as to apply and matriculate into a doctoral program
- Alert the McNair Program Office of any difficulties, questions, or concerns—of an academic and/or personal nature—that the student may be encountering
- Help the student understand the rigors of graduate education
- Utilizing a brief program questionnaire, evaluate the student at the end of each semester
- Identify/recommend graduate school programs
- Hold the McNair scholar to standards of scholarly excellence

### ***Faculty Benefits:***

- Access to McNair students nationwide, providing a potential graduate school pool
- \$750 as a token of appreciation
- Guide potential scholars through the research process
- Impact the future course of the academy and society by increasing the number of first generation/low income and underrepresented students who complete post-baccalaureate degrees

### ***Submission of Research Proposal***

All McNair Scholars are required to submit a well-developed, two-to-three page research proposal. The proposal must include the following:

The general question(s) under investigation and Methods used to address these questions

- 1) A short, working bibliography of readings
- 2) An explanation of how the student's work will relate to the faculty mentor's own research program
- 3) A projected time table for the ten-twelve-week summer program
- 4) Faculty mentor approval for the project; mentor approval must be in writing

**Please note that the McNair Scholar's research project advances not only the learning of the student but also the research of the faculty mentor. In fact, the research project is to be a collaborative effort. You may join a research project that the faculty member has initiated or you may identify a topic for a senior thesis and seek a faculty mentor whose research interests mesh with your own research goals.**

### ***Graduate School Visitation***

#### **Graduate School Visitation Stipend – (Provided resources availability)**

The McNair Scholars Program may assist in a graduate school visitation, for selected rising seniors. Travel arrangements must be approved by the Program Director prior to the actual visit. Scholar must email the Program Director and Counselor jointly informing them of their request for a Graduate School Visitation Stipend.

All approved graduate school visitations require an individual pre and post-meeting with the Program Counselor.

Upon returning from all McNair sponsored trips scholars are required to submit original itemized receipts. All receipts must be in the scholar's name. Expenses require the McNair Program Director's signatory approval.

During WSU McNair program sponsored trips and events, the McNair program will provide financial resources to cover scholars' meals, registration, transportation and other related expenses. McNair Scholars are prohibited from charging expenses to the program without prior authorization from McNair Staff.

### ***The Graduate Record Exam (The GRE)***

McNair Scholars are eligible to receive a 50% GRE fee reduction voucher. McNair Scholars can apply for a GRE fee waiver are available in the McNair Office. Fee waiver numbers must be presented to register for the GRE. You should begin the voucher process during July.

## **III. Safety and Insurance**

### ***Safety***

All McNair Scholars are expected to use extreme caution to ensure the safety of personnel, equipment, and the environment. Make sure that you read "Hazardous Materials Safety Manual" and "Radiation Safety Manual" these pamphlets are given either by your faculty mentor, by his/her assistants, or by the staff of Occupational Health and Safety Office.

### ***Insurance***

Because your stipend is not considered a wage, you are not insured by Workman's Compensation if you are injured during the Summer Internship Program. For this reason you are required to have accident coverage either through a parent's policy, through the accident policy program sponsored by the University, or through some other policy of your own. For further information contact the Student Health Center at 313-745-3348.

## **IV. Particular Details and Challenges**

### ***Payment of Stipend***

In order to receive your research stipend, you must submit completed a 15-20 page research paper on your project and obtain your mentor's approval for both your research paper and your research presentation.

### ***Taxes on Scholar Stipends***

McNair Scholars are responsible for paying any tax liability generated by the research stipends.

### ***May I Work and/or Take a Credit Course***

The summer McNair Scholars Program requires a full-time commitment, one that prohibits your assuming other major responsibilities such as university coursework. However, the program evaluates each scholar on a case-by-case basis. To take classes during either summer session, McNair Scholars should submit a written request to the McNair Program Director.

### ***What to do when you're struggling with your research***

Your work on a research project should meet two criteria:

- (1) It should be intellectually rewarding to you;
- (2) It should be valuable to the overall project. In a few situations, you will have to do some special planning and exert some extra patience in order to use your time productively. At some point you are likely to experience the phenomenon of either not having the proper equipment or not having your advisor available when you need more direction. You may feel that you can't proceed with your work. Wrong! While you won't be able to continue immediately with exactly what you were doing, you can initiate other activities. One thing you can do is catch up on the literature in your area of research. Developing the library skills that will permit you to familiarize yourself with the literature on your subject is one of the program's objectives, so "Be prepared," cautions a Scholar, "to read a lot of information on the topic you are working on."

In addition to reading, you will be able, in many instances, to get help from – or be of help to – graduate students or other faculty to whom your advisor has referred you or those you have managed to cultivate yourself.

### ***McNair Faculty Advisory Board***

All research proposals are reviewed by the Program Director and at least one member of the McNair Faculty Advisory Board. Advisory Board reviews ensure standards of excellence in scholarship. Additionally, the Advisory Board advises the McNair Director on policy and procedures.

### ***McNair Scholars Research Conferences***

All Scholars are required to attend or present at the WSU Undergraduate Research Conference and La Academia del Pueblo Research Conference.

### ***Awards***

At the end of the Academic Year Program, the McNair Program will sponsor a closing celebration banquet and awards ceremony.

### ***Evaluations***

During the course of your tenure in McNair Scholars you will be required to participate in a number of assessment activities that evaluate program effectiveness. These activities include individual and focus group interviews, surveys and written assessments.

### ***Web Resources***

#### **National McNair Websites**

#### **List of Graduate Schools that offer Application Fee Waivers:**

[http://www.coenet.org/files/mcnair\\_scholars\\_fee\\_waiver\\_list-At\\_a\\_Glance\\_071618.pdf](http://www.coenet.org/files/mcnair_scholars_fee_waiver_list-At_a_Glance_071618.pdf)

#### **McNair Scholars Program, student resources:**

<https://mcnairscholars.com/>

#### **National Graduate Fellowships List:**

<https://grad.ucla.edu/funding/>

### ***Research Internship Websites***

#### **National Science Foundation REU (Research Experience for Undergraduates):**

[http://www.nsf.gov/home/crssprgm/reu/reu\\_serch.cfm](http://www.nsf.gov/home/crssprgm/reu/reu_serch.cfm)

#### **NSF Graduate Research Fellowship Program**

<https://www.nsfgrfp.org/>

#### **National Institutes of Health**

<https://researchtraining.nih.gov/programs/fellowships>

#### **Big Ten Academic Alliance:**

<https://www.btaa.org/>

#### **Leadership Alliance:**

<http://theleadershipalliance.org/>

### ***Graduate School Websites***

#### **Council of Graduate Schools (CGS):**

<http://www.cgsnet.org>

#### **Directory of Graduate School Programs:**

<http://www.gradschools.com>

#### **Guide to Graduate School, GRE Prep, Rankings and Newsgroup:**

<http://www.number2.com>

#### **Educational Testing Services (ETS) – practice GRE tests and diagnostic GRE:**

<http://www.ets.org>

#### **Application Essay Help:**

<http://www.accepted.com/grad/>

*Financial Aid*

**Finaid! The Smart Student Guide to Financial Aid:**

<http://www.finaid.org/>

**College Goal Sunday:**

<http://www.collegegoalsundayusa.org/>

**FastWeb!:**

<http://www.fastweb.com/>

**Students.gov:**

<https://web.archive.library.unt.edu/eot2008/20080920023849/http://www.students.gov/STUGOVWebApp/Public>

**GoCollege: The Collegiate Webservice:**

<http://www.gocollege.com>

**Scholarships.com:**

<http://www.scholarships.com/>

**The Scholarship Page:**

<http://www.scholarship-page.com/>

**Princeton Review:**

<http://www.princetonreview.com/college/finance/>

**College Scholarships Connection:**

<http://www.collegescholarships.com>

## **V. APPENDICES**

### **1. Students with Disabilities**

Applicable Laws for Americans with Disabilities  
1973 Vocational Rehabilitation Act, Section 504

Colleges and universities nationwide have been protecting the rights of students with disabilities since the 1973 Vocational Rehabilitation Act, specifically Section 504, which states:

*No otherwise qualified handicapped individual in the United States shall, solely by reason of handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.*

Americans with Disabilities Act (ADA): Unlike Section 504 of the Rehabilitation Act, the ADA applies to employers, public services, public accommodations, communication providers and transportation providers regardless of whether they receive or benefit from federal funding.

The ADA defines a person with a disability to mean a person who: (1) has a physical or mental impairment that substantially limits one or more major life activities; (2) has a record of such an impairment; or (3) is regarded as having such an impairment.

The ADA provides coverage in five different areas:

1. Employment
2. Public services/transportation
3. Public accommodations/transportation
4. Telecommunications
5. Miscellaneous

If you believe you meet the above characteristics, please contact WSU's Student Disability Services Office and provide the McNair Program with documentation

Phone: (313) 577-1851

Videophone: (313) 202-4216

Fax: (313) 577-4898

[www.studentdisability.wayne.edu](http://www.studentdisability.wayne.edu)

Email: [studentdisability@wayne.edu](mailto:studentdisability@wayne.edu)

### **2. Counseling and Psychological Services (CAPS)**

You have access to psychological counseling where you can find professional help if you are experiencing personal difficulties beyond the expertise of the Faculty Mentor and McNair Staff.

The CAPS Staff consists of professionally trained counseling psychologists.

Phone: (313) 577-3397

[www.caps.wayne.edu](http://www.caps.wayne.edu)

Email: [caps@wayne.edu](mailto:caps@wayne.edu)

### **3. McNair Admissions Criteria**

Federal Regulations Governing McNair Application Qualifications

Admission guidelines, determined by the United States Department of Education, can be viewed at:

<http://www.ed.gov/programs/triomecnaair/legislation.html>

A student of any ethnicity who is both a first generation college student (neither parent has received a college degree – they can have received an associate's degree and/or some college and the student will still be considered first generation) AND considered low income according to federal guidelines (see federal income guidelines at:

<http://www.ed.gov/about/offices/list/ope/trio/incomelevels.html>) OR  
a member of an underrepresented group (African American, Hispanic, Native American, Alaskan  
Native, Native American Pacific Islander).

In addition, the student must:

- Commit to attaining a doctoral degree.
- Be a U.S. citizen or Permanent Resident.
- Be currently enrolled at WSU.
- Maintain a minimum cumulative GPA of 2.8

## Student Contract

Wayne State University Ronald E. McNair Post Baccalaureate Achievement Program

### Participation Contract

I, \_\_\_\_\_, accept the offer to participate in the Ronald E. McNair Post Baccalaureate Achievement Program. I understand that the purpose of the Program is to prepare me for doctoral study. Furthermore, I understand that my acceptance to participate commits me to the following:

#### Full Participation in the Summer Research Institute, including:

- \_\_\_\_\_ Up to twenty hours of guided research per week
- \_\_\_\_\_ Upon completion of the research project and approval of faculty mentor, the student will receive a research stipend (GPA 2.8 or better)
- \_\_\_\_\_ Attendance at all scheduled seminars
- \_\_\_\_\_ Attendance at all scheduled individual and groups sessions
- \_\_\_\_\_ Completion and submission of the research abstract/research outline
- \_\_\_\_\_ Completion of pertinent literature review relevant to research experience
- \_\_\_\_\_ Completion of research paper and presentation of findings at a research conference.
- \_\_\_\_\_ Attendance at all graduate admissions preparation classes
- \_\_\_\_\_ Weekly (or regularly scheduled) meetings with faculty mentor
- \_\_\_\_\_ Completion and submission of all program assignments
- \_\_\_\_\_ Refraining from taking summer classes without program notification and approval

#### Full Participation in the Academic Year Activities, including:

- \_\_\_\_\_ Attendance at all scheduled workshops and meetings
- \_\_\_\_\_ Attendance at required grad school visits and research conferences
- \_\_\_\_\_ Attend required meetings with the McNair Program Counselor
- \_\_\_\_\_ Completion and submission of all program assignments by the deadlines
- \_\_\_\_\_ Take the Graduate Record Examination (or another appropriate pre-graduate school examination), and submit copies of scores prior to the beginning of fall semester of the senior year.

#### Additionally, I agree to:

- \_\_\_\_\_ Complete and submit all required program evaluations
- \_\_\_\_\_ Notify the McNair Program Office of any change of address, telephone, and/or name
- \_\_\_\_\_ Submit copies of all graduate school, financial aid, and funding notifications
- \_\_\_\_\_ Submit official copies of all standardized test scores
- \_\_\_\_\_ Cooperate with all follow-up contact by the WSU McNair Program
- \_\_\_\_\_ Uphold standards of personal and professional excellence
- \_\_\_\_\_ Remain a full-time student in good standing at Wayne State University

I understand that if I do not meet these requirements, my program participation may be terminated.

**Signed:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_